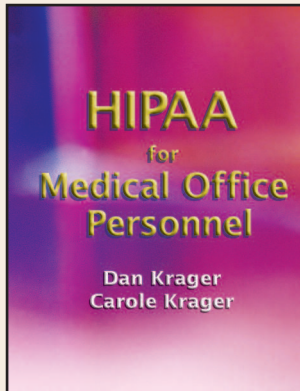


HIPAA for Medical Office Personnel



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Softcover

By Dan Krager and Carole Krager

This textbook provides an overview of all the sections of the Health Insurance Portability and Accountability Act, or HIPAA, that was passed in 1996 and formulated rules for all healthcare providers, payers, and electronic clearinghouses to follow concerning confidential patient information.

The purpose is to educate and inform readers whose work involves any patient's health information on how to comply with the federal government's rulings on protecting confidential patient information.

The book was specifically written for students taking courses in healthcare studying medical office procedures or nursing. It could also be used for training new hospital personnel who come in contact with confidential patient information so that they are

aware and respect the nature of the information. The two authors are an individual who has taught coding and billing in a community college and an individual who serves as HIPAA officer and security officer in a small community hospital in Illinois.

Specific chapters focus on matters of privacy, electronic transmission of health information for payment purposes and code sets, security of health information and unique identifiers to be used in electronic transmissions. The source of the information is the HIPAA government rulings and the government Web sites. Each chapter includes an outline, key terms, a "think about it" set of questions, summary, end-of-chapter questions, scenarios, and references. There are supplemental materials for the teacher using the book.

There is a lot of good information packed into this small book that is very reasonably priced. I liked the chapters organized by specific topics within the HIPAA regulations that allow a reader to focus on one or two areas of interest. At the end of chapter 5, I particularly liked the section "What is important to know about HIPAA?" It addresses several misconceptions about the rulings and provides clear direction on the intent of the rule. All in all, this is a very nice, straightforward book about the HIPAA rulings that all healthcare providers should know.

- Doody's Review

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