

**ALTERNATE JOB 30**

**DAYSHEET (Daily Business Summary)**

**SHEET NO. 35**

DATE	DESCRIPTION	CHARGE	CREDITS		CURRENT BALANCE	PREVIOUS BALANCE	NAME
			PAYMENTS	ADJUSTMENTS			
2-18	OV	140 --	140 --		0 --	0 --	Schwab, Ron
2-18	OV	85 --	20 --		85 --	20 --	Gibson, Rob't
2-18	ROA		17 --		0 --	17 --	Chang, Mike
2-18	OV	90 --	45 --		45 --	0 --	Fujio, Enami
2-18	ROA (ck)		42 --		0 --	42 --	Phelan, Eloise
2-18	OV	30 --	38 --		0 --	8 --	Pinny, Ed
2-18	OV	40 --	40 --		0 --	0 --	Kish, Joan
2-18	OV	40 --	20 --		49 --	29 --	Serio, Keith
2-18	OV	70 --	15 --		70 --	15 --	Gates, Audrey
2-18	I (Mary)	55 --	0 --		55 --	0 --	Peres, Emma
2-18	OV	70 --	70 --		0 --	0 --	Chou, Tien
2-18	OV	40 --	40 --		0 --	0 --	Lamas, Olivia
TOTALS THIS PAGE ⇨							TOTALS ⇨
TOTALS PREVIOUS PAGE ⇨		9,473 --	4,709 --	51 --	10,915 --	6,202 --	
MONTH - TO - DATE TOTALS ⇨							

A B C D E

PROOF OF CURRENT BALANCE THIS PAGE		
D = E + A - (B + C)		
PREVIOUS BALANCE (E)		
+ CHARGES (A)		
= SUBTOTAL		
PAYMENTS (B)		
ADJUSTMENTS (C)		
- TOTAL CREDITS		
= CURRENT BALANCE (D)		

PROOF OF MONTH - TO - DATE CURRENT BALANCE		
D = E + A - (B + C)		
PREVIOUS BALANCE (E)		
+ CHARGES (A)		
= SUBTOTAL		
PAYMENTS (B)		
ADJUSTMENTS (C)		
- TOTAL CREDITS		
= MONTH - TO - DATE CURRENT BALANCE (D)		

